



## 2019 SEASONAL CAMP STAFF APPLICATION

Set high on the Cumberland Plateau, Skymont Scout Reservation hosts over 1200 Scouts each summer. Opportunities to serve Scouting as a member of a seasonal camp staff are available to those looking to change lives, build experiences, make lasting friendships and have the adventure of a lifetime.

- Both new and returning staff are required to submit a complete staff application each year in order to be considered for employment.
- The preferred minimum age required is 16. Scouts that are 15 years old may apply to be unpaid counselors in training or may be considered for a paid staff position. The Boy Scouts of America require a minimum age of 21 for some positions.
- Form I-9 Employment Eligibility Verification and Form W-4 Employee Withholding Allowance Certificate are required. DO NOT send these forms with application, they will be required after employment is offered.
- Applicants must be registered members of the Boy Scouts of America or agree to become registered before employment begins. The principles of the Scout Oath and Law must be practiced as a way of life.
- Staff are expected to set an example in Scouting, which includes the proper wearing of the field uniform. A full BSA uniform is required for all staff before employment begins.
- A full BSA medical form, completed annually is to be submitted before employment begins.
- Review the list of jobs in various departments and complete the entire application. Salary is based on position responsibility with consideration to individual's experience.
- The Cherokee Area Council, Boy Scouts of America, is an equal opportunity employer. The Cherokee Area Council does not discriminate in the employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, marital status, physical disability, military status, unfavorable discharge from military service, or any other category protected by law.

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Mail your applications in early!

**2019 Dates**

Email to: [SkymontSR@gmail.com](mailto:SkymontSR@gmail.com) OR

Mail your Application to:

Cherokee Area Council,

Att: Skymont Camp Director

6031 Lee Hwy, Chattanooga TN 37421

**Director Training:** May 24-26

**Staff Training:** May 26- June 1

**Week 1:** June 2-8

**Week 2:** June 9-15

**Week 3:** June 16-22

**Week 4:** June 23-29

**Week 5:** June 30- July 6

**Week 6:** July 7-13

**KEEP THIS PAGE FOR YOUR REFERENCE**



# Cherokee Area Council, BSA Application for Employment Skymont Summer Camp Staff

Name: \_\_\_\_\_ T-Shirt Size: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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Age 18 or older? Yes \_ No \_ Relative employed by the council? Yes \_ No \_

If relative employed, name: \_\_\_\_\_

Have you ever been employed by the council? If so,  
when? \_\_\_\_\_

How were you referred to the council (give name) \_\_\_\_\_

List all specialized skills and training/ certifications applicable to the position for which you are applying.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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## **SCOUTING BACKGROUND**

Are you currently a registered member of Boy Scouts of America? Yes \_ No \_

Have you attended a BSA National Camping School in the last 5 years: Yes \_ No \_

If Yes, give: Location: \_\_\_\_\_ Date: \_\_\_\_\_

Card Received: \_\_\_\_\_ Expiration Date of Card: \_\_\_\_\_

Council: \_\_\_\_\_ Unit # \_\_\_\_\_ No. of Years Tenure as Youth: \_\_\_\_\_ Adult: \_\_\_\_\_

Offices Held: \_\_\_\_\_

Achievements: \_\_\_\_\_

Special Training Completed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List Hobbies and Special Interests:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Areas of Employment

Use this page to give us a better understanding of your interest and experience. Check or highlight any job or skill you have earned or in which you have experience. Attach a copy of any certifications. First time staff members should be aware that there are many jobs for which camp receive a large number of applications. Indicating a variety of choices of employment may increase your chance for selection.

### ALL STAFF SHOULD BE AVAILABLE FROM MAY 26– JULY 13th

Exceptions must be requested during interviews. Dates subject to change

POSITIONS DESIRED - please check or circle

#### Administration Staff:

- Program Director\*\*
- Ast. Program Director\*\*
- Camp Commissioner\*\*
- Ast. Camp Commissioner\*
- Office Manager\*
- Admin Assistant
- Health Officer\*\*
- Trading Post Manager\*
- Trading Post Staff
- Chaplain\*\*
- Dining Hall Manager
- Ast Camp Ranger\*\*
- Quartermaster
- Campfires
- Lead Songs
- Photographer
- Lead Games

#### **Counselor in Training**

**15yrs old**

#### Polaris (1st year camper program)

- Director**
- Scout Skills Instructor

#### Trail to Eagle

- Director**
- Citizenship in the Comm
- Citizenship in the Nation
- Citizenship in the World
- Communications
- Public Speaking
- Scouting Heritage

#### Aquatics

- Director\*\***
- Aquatics Supervision
- Canoeing
- Instructional Swim
- Swimming
- Kayaking
- Lifesaving
- Mile Swim
- Rowing
- Stand Up Paddle Board

#### Shooting Sports

- Director\*\***
- Archery\*
- Shotgun\*
- Rifle\*
- Black Powder\*

#### Handicraft

- Director**
- Art
- Sculpture
- Basketry
- Chemistry
- Chess
- Leatherwork
- Metalwork
- Painting
- Photography
- Welding
- Woodcarving

#### Sports and Fitness

- Director**
- Personal Fitness
- Cycling

#### Ecology

- Director**
- Astronomy
- Energy/ Electricity
- Environmental Science
- Fish and Wildlife
- Forestry
- Geology
- Mining in Society
- Reptile & Amphibian
- Soil & Water
- Space Exploration
- Weather

#### Outdoor Skills

- Director**
- Camping
- Cooking
- Emergency Preparedness
- Fingerprinting
- First Aid
- Fishing
- Geocaching
- Pioneering
- Signs, Signals, Codes
- Wilderness Survival

#### High Adventure

- COPE Director\*\***
- COPE Staff\***
- Climbing Director\*\***
- Climbing Staff\***
- Plateau Plunge staff\***
- ATV Director\*\***
- ATV Staff\***

\*must be 18 years of age older

\*\*must be 21 years of age older

\*\*\*Health Officer requires certified EMT, EMT-I, Paramedic, 1<sup>st</sup> Responder, Military medic, Nurse practitioner, RN, LPN, LVN, PA, DO, or MD

**EDUCATION**

Highest Degree: \_\_\_\_\_  
GPA: \_\_\_\_\_ Graduated: Yes \_ No \_  
Major: \_\_\_\_\_  
School: \_\_\_\_\_  
Location: \_\_\_\_\_

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**LICENSES & CERTIFICATIONS (attach a copy of all certifications and licenses)**

Driver's License: \_\_\_\_\_  
Issue Date: \_\_\_\_\_ Issued by: \_\_\_\_\_  
State/Country: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

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**PRIOR WORK EXPERIENCE** Include any employment prior to today's date, even if that employment has not ended. For more than two employers, submit the information in the same format on another sheet. Include military experience as if an employer, including branch, rank, and date of discharge. Additional work experience may be added to this application or written on the back of this page.

**Have you ever been terminated or asked to resign from any job?** \_\_\_\_\_ If so, please give details on a separate sheet.

**1. Last Employer:** \_\_\_\_\_

May we contact your current employer? Yes \_ No \_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Ending Pay Rate: \_\_\_\_\_ per \_\_\_\_\_

Ending Position or Rank: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**2. Previous Employer:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Ending Pay Rate: \_\_\_\_\_ per \_\_\_\_\_

Ending Position or Rank: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**References**

Give the names of three persons not related to you whom you have known for at least three years.

Applicants are subject to background investigations, including criminal background checks.

In compliance with federal law, all persons hired will be required to verify their identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

Name	Address, Phone, Email	Company	Years Acquainted

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**BSA Declaration of Religious Principle:**

The Boy Scouts of America maintains that no member can grow into the best kind of citizen without recognizing his obligation to God and, therefore acknowledges the religious element in the training of the member, but it is absolutely nonsectarian in its attitude toward the religious training. It is policy that the organization or institution with which the member is connected shall give definite attention to his religious life. Only persons willing to agree with this declaration of principle and the Bylaws of the Boy Scouts of America shall be entitled to certificates of leadership.

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**Please read carefully before signing:**

I understand that photos, video footage or voice recording may be captured or taken of me while working for the Cherokee Area Council. Therefore, I consent the use of my photo or artistic likeness and or voice or footage of me while at camp for promotional materials, movie making, media coverage, press release or other similar projects as approved by the Cherokee Area Council, and the BSA. I waive any claim for compensation of any kind for the use of the photos, video footage, etc.

I attest with my signature below that I have given the Cherokee Area Council, Boy Scouts of America, true and complete information on this application. No requested information has been concealed. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that the results of any investigation may be disclosed to other employees involved in the hiring process and I consent to the dissemination of the results of any investigation to such employees.

I authorize the Cherokee Area Council, Boy Scouts of America, to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for the Cherokee Area Council, Boy Scouts of America, to hire me. If I am hired, I understand that either the Cherokee Area Council, Boy Scouts of America, or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative other than the Scout executive has any authority to enter into any agreement contrary to the foregoing or make any oral assurance or promise of continued employment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Parent Signature (If applicant under 18)

\_\_\_\_\_  
Date

**CHEROKEE AREA COUNCIL  
BACKGROUND INVESTIGATION  
DISCLOSURE AND AUTHORIZATION**

For Use With Cherokee Area Council Employment Application

In making this application I understand that investigative reports, which may include information regarding any criminal background, my creditworthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living, may be made. I authorize the Cherokee Area Council to procure or cause to be procured such reports. Such a report may be a "consumer report" or an "investigative consumer report" within the meaning of the Fair Credit Reporting Act ("FCRA"), in which event I am entitled, upon my request in writing, to receive a complete and accurate disclosure of the nature and scope of the investigation requested by the Cherokee Area Council and a summary of my rights under the FCRA.

I also understand that under the FCRA, before taking any adverse employment action based in whole or in part on a consumer report or investigative consumer report, the Cherokee Area Council must provide me with a copy of the report and a written description of my rights under the FCRA. In addition, if any adverse action is taken against me based in whole or in part on any information contained in a consumer report, the Cherokee Area Council must give me a notice. The notice may be given in writing, orally, or by electronic means and must include the following:

- The name, address, and telephone number of the consumer reporting agency (including a toll-free telephone number established by the agency, if it is a nationwide consumer reporting agency) that provided the report.
- A statement that the consumer reporting agency did not make the adverse decision and is not able to explain why the decision was made.
- A statement setting forth my right to obtain a free disclosure of my file from the consumer reporting agency if I request the report within 60 days.
- A statement setting forth my right to dispute directly with the consumer reporting agency the accuracy or completeness of any information provided by the consumer reporting agency.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Parent Signature (If applicant under 18)

\_\_\_\_\_  
Date

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An Equal Opportunity Employer

The Cherokee Area Council, Boy Scouts of America, is an equal opportunity employer. The Cherokee Area Council does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, marital status, physical disability, military status, unfavorable discharge from military service, or any other category protected by law. In accordance with Boy Scouts of America qualifications and requirements, I hereby subscribe to the Scout Oath or Promise, Law, and the declaration of religious principle. I agree to abide by the Charter, Bylaws, and Rules and Regulations of the Boy Scouts of America. Applicants are not required to give any information on this form that is prohibited by federal, state, or local law. All camp staff members must be registered members of the Boy Scouts of America.